



DWSD Drainage Program
6425 Huber Street
Detroit, MI 48211
313-267-8000 (option 6)
drainage@detroitmi.gov

Drainage Charge Adjustment Application
(Please fill out one form per parcel)

Use this application to report updates to parcel information and/or changes to the amount of impervious area for any adjustments to the drainage charge.

Note: The effective date of any adjustments resulting from review of the application will be a maximum of 28 days prior to the date the application was received by the Department depending upon the billing cycle.

Email completed application and supporting documentation to:
drainage@detroitmi.gov or fax to: 313-842-6495

Alternatively, application can be mailed to:
DWSD Drainage Program
6425 Huber Street
Detroit, MI 48211

1. **Property Owner:** _____
(Must match owner name in the City Assessor's parcel database/records.
If owner name is different, provide legal documentation.)

2. **Mailing Address:** _____
Street Address City Zip

3. **Phone:** _____ 4. **Email:** _____

5. **Authorized Representative, if any (name, address, email, contact number):**

6. **Service Address:** _____
Street Address City Zip

7. **Parcel ID:** _____

8. **DWSD Account No.:** _____

9. **Property Classification:**
- Residential
 - Commercial
 - Industrial
 - Faith Based
 - Tax Exempt

10. Reason for Adjustment Request:

Please provide a brief description of the adjustment(s) you are requesting in the space below.

Check one or more of the following and attach supporting documentation as applicable.

- Parcel Information Update (Check all that apply):
 - Incorrect Service Address: Attach current owner and service address for parcel (if known)
 - Property Sale or Split/Combination: Attach copy of legal document (Required)
 - Water Account Not Associated with Correct Parcel – Attach copy of water bill (Required)
 - Other: _____

- Impervious Area Adjustment
 - Original Total Impervious Area (sq. ft. or acres): _____
 - New Total Impervious Area (sq. ft. or acres): _____
 - Site Color Photographs (Required)
 - Type of Area You are Disputing (for example, swimming pool, encroaching road, parcel boundary): _____

- Removed Impervious Area
 - Impervious Area Removed (sq. ft. or acres): _____
 - Site color photographs (Required)
- Methods Used to Remove Impervious Area
- Removal of paved surface
 - Tillage of soil
 - Soil amendments (e.g., mulch) added
 - Landscaping/plants added

Note: Property owners may not appeal the inclusion of gravel surfaces with evidence of vehicular traffic as an impervious surface on their drainage charge. Impervious area adjustments of less than **435 square feet** cannot be adjusted.

Owner Certification and Right-Of-Entry

I certify that the above information is true to the best of my knowledge. I further understand that the DWSD drainage charge will be based on the information provided by me and other available information, and the adjustment may result in an increase of the DWSD drainage charge. DWSD may revoke the adjustment if it later determines that the information provided is inaccurate.

In addition to the above certification, by signing below, I agree to allow DWSD or its designee on-site, if necessary, to review and verify the information above and in the case of restored soils, to visit the site periodically to confirm that restored soils remain intact and pervious.

Signature of Owner/Authorized Representative

Print Name

Date

DWSD may publish in any media of communication (print, news, television, radio, Internet, etc.) some or all of the information submitted in this application, including, but not limited to the amount of GSI credits awarded.